

The Georgia State Board of Barbers held a teleconference meeting Monday, September 28, 2009 at the Professional Licensing Boards Division, 237 Coliseum Drive, Macon, Georgia, for the purpose of conducting Board business.

Members Present:

David Jones, Chairman

Virgil Ergle, Vice Chairperson

Charles Manning

Winston Strickland

Staff Present:

Lisa Durden, Executive Director

Jane Jackson, Board Secretary

Reagan Dean, Board Attorney

Chairperson David Jones established that a quorum was present and called the meeting to order at 9: 08 a.m.

Chairperson Jones turned the meeting over to Lisa Durden, Executive Director.

A public rules hearing was conducted regarding the posted rules. No public comments have been received. A motion was made by Winston Strickland to adopt the following rules as posted; Charles Manning seconded the motion. The board voted unanimously to adopt the following rules:

70-2-.05 APPLICATION FOR BARBER LICENSE, AMENDED

Any person desiring to practice barbering as a barber in the State of Georgia is required to make application for a license ~~by examination~~, using the forms furnished by the Georgia State Board of Barbers and show by such application that applicant has met all the requirements of the law and ~~the requirements of the Board~~ rules. When such application is properly filled out and returned to the Board, it shall be accompanied by the following:

~~(a) An official transcript showing the number of hours and courses completed from the school or as an apprentice from the shop~~ Proof of passing a written and practical examination from Board's designated agent;

~~(b) If schooling or training was received out of the State of Georgia, certification from the State Board of Barbers, where schooling or training was received;~~

~~(c)~~ (b) Applicants desiring assistance due to reading disabilities shall submit the following:

1. Medical documentation or educational documentation from the appropriate educational counselor or advisor if reading assistance is requested. The request for reading assistance must accompany the original application. No foreign language translators will be allowed or furnished.

~~(d)~~ (c) Required fee.

(d) Any other information requested by the Board required for licensure by law or rule.

AUTHORITY: O.C.G.A. §§43-7-9 AND 43-7-11.

70-2-.10 CROSS-OVER LICENSING.

Any person holding a current Georgia Master cosmetologist license desiring to make application for a barber license ~~by examination~~, may do so by using the form furnished by the Georgia State Board of Barbers. When such application is properly filled out and returned to the Board, it must be accompanied by the following:

(a) Copy of current master cosmetology license;

(b) Certification of the completion of the required 300 hour cross-over curriculum from a Board approved Barber school;

(c) Required fee; and

(d) Evidence of satisfactory passage of a written and practical examination approved by the Board.

AUTHORITY: O.C.G.A. §§ 43-7-9, 43-7-11, and 43-7-11.2.

70-3-.02 BARBER SCHOOL CURRICULUM. AMENDED.

The curriculum for students in a school of barbering for a complete course of at least nine (9) months, fifteen hundred (1500) credit hours for training shall be as follows:

(a) Each school or licensed instructor shall require each student to obtain ~~200~~ 280 total hours of theory training ~~of which 150 shall be theory and training on mannequins, and the final 50 hours shall be on live models~~ in the following curriculum before the student is allowed to render clinical services.

1. Classroom Theory — 50 hours: Shall include instruction by a licensed instructor in the following subjects related to barbering:

- (i) chemistry (the basics of physical and chemical changes);
- (ii) sanitation and sterilization;
- (iii) hygiene and good grooming.
- (iv) laws and rules

2. Hair and Scalp Treatments, Shampooing, and Conditioning — ~~20~~ 25 hours: Shall include instruction by a licensed instructor in the following subjects:

- (i) hair analysis;
- (ii) scalp condition;
- (iii) treatments.
- (iv) proper procedure of shampooing (towel application, draping)
- (v) knowledge of shampoo formulas
- (vi) water temperatures

3. Shampooing — ~~15~~ hours: ~~Shall include instruction by a licensed instructor in the following subjects:~~

- ~~(i) proper procedure of shampooing;~~
- ~~(ii) knowledge of shampoo formulas;~~
- ~~(iii) water temperatures.~~ **Shaving – 25 hours**
 - (i) shaving (proper handling technique of straight razor learning the fourteen (14) stroke process).

4. Coloring of Hair — 15 25 hours: Shall include instruction by a licensed instructor in the following subjects:

- (i) ~~chemistry of color~~ bleaching;
- (ii) ~~the chemical action of hair color~~ high and low lighting;
- (ii) ~~technique of applying color~~ permanent color;
- (iii) semi permanent color; and
- (iv) temporary rinse.

5. Hair Cutting — 30 hours: Shall include instruction by a licensed instructor in the following subjects:

- (i) proper handling of instruments;
- (ii) ~~improper handling of instruments~~ **Hair Cutting and Styling – 70 hours:** Shall include instruction by a licensed instructor in the following:
 - (i) proper handling of impletments (razor, shears, clippers, trimmers, edgers); and
 - (ii) 35 hours of training on mannequins.

6. Hair Cutting and Styling — 70 hours: Shall include instruction by a licensed instructor in the following:

- (i) ~~35 hours of training on mannequins~~;
- (ii) ~~35 hours of training on live models (without compensation)~~. **Facial Hair Design & Waxing – 20 hours:** Shall include instruction by a licensed instructor in the following:
 - (i) theory of facial massage;
 - (ii) equipment; and
 - (iii) facial treatments

7. Permanent Waving, Relaxing, and Chemical Application – 65 Hours: Shall include instruction by a licensed instructor in the following subjects:

- (i) the chemistry of permanent wave solution;
- (ii) technique of placing wave rods on patron heads; and

(b) When a student has completed ~~200~~ 280 hours in the above curriculum, the licensed instructor shall complete a statement to be directed to the Georgia State Board of Barbers, signed by the licensed instructor, and the student (and properly notarized) stating the student is now prepared to progress to the clinic floor to perform clinical services on patrons. After completion of the first ~~200~~ 280 hours of training, the curriculum shall be as follows:

1. Theory — 200 hours: ~~Shall include instruction by a licensed teacher in the following subjects related to barbering:~~

- ~~(i) hair structure;~~
- ~~(ii) sanitation and sterilization;~~
- ~~(iii) related chemistry.~~

2. Hairstyling techniques and cutting — 500 hours = 500 applications: Shall include instruction by a licensed ~~teacher~~ instructor in the following subjects:

- (i) proper handling of instruments;

- (ii) improper handling of instruments;
- (iii) training on mannequins and live models.

3. Shaving — 25 hours = 50 applications: Shall include instructions by a licensed ~~teacher~~ instructor in the following:

- (i) proper handling of instruments;
- (ii) improper handling of instruments;
- (iii) training on mannequins and live models.

4. Shampooing — 5 hours = 40 applications: Shall include instructions by a licensed ~~teacher~~ instructor in the following:

- (i) proper procedure of shampooing;
- (ii) knowledge of shampoo formulas;
- (iii) water temperature.

5. Facials Hair Design and Waxing — 10 hours = 30 applications:

6. Scalp Treatment Techniques — 10 hours: Shall include instructions by a licensed ~~teacher~~ instructor in the following subjects:

- (i) hair analysis;
- (ii) scalp conditions;
- (iii) treatments.

7. Permanent Waving, Relaxing and Chemical application — 270 hours = 66 applications: Shall include instruction by a licensed ~~teacher~~ instructor in the following subjects:

- (i) the chemistry of cold wave solution relaxers and reaction;
 - (ii) techniques of placing cold wave rods on patrons head;
 - (iii) chemistry of color, technique of color and chemical action of hair color.
8. Additional instructions at the discretion of the instructor — ~~550~~ 270 hours.

TOTAL HOURS: 1500

AUTHORITY: O.C.G.A. §§ 43-7-9 and 43-7-14

70-3-.04 Cross-Over Training Curriculum Requirements for Master Cosmetologist to become a Barber. Amended.

~~The curriculum for students enrolled in a school of barbering for cross-over training shall require at least two months and three hundred (300) hours. In order to be licensed as a master barber, a person licensed as a master cosmetologist must meet all the requirements of O.C.G.A. § 43-10-9(h). Before taking the examination, a master cosmetologist must submit proof of successfully completing at least two months and 300 credit hours of training in a board approved barber school in the following subjects:~~

- (a) Theory - 50 hours;

(b) Hairstyling techniques and clipper cutting - 115 hours = 230 applications;

(c) Shaving and trimming beards - 50 hours = 30 hours shaving=60 applications/20 trims=60 applications;

(d) Facials - 10 hours = 20 applications;

(e) Additional Instructions - 75 hours.

TOTAL HOURS: 300

AUTHORITY: O.C.G.A. §§ 43-7-9, 43-7-11, and 43-7-11.2

70-6-.01 Applicants for Master Barber or Barber Instructor's License by Examination.

~~(1) All applicants for a barber examination must submit an application on a form approved by the Board along with the required documentation and fee 30 days prior to a scheduled examination. All applicants who are approved by the Board as eligible for the examination shall be notified by regular mail of the date, time and place of examination.~~

~~(2) An approved applicant for a barber examination will be issued a work permit to practice the occupation of barbering until the results of the examination for which the applicant is scheduled are released. The work permit will be void after the results of the examination are released. In addition, if the applicant fails to report to the examination, the work permit will be automatically revoked as of the date of the examination unless the applicant notifies the Board in writing by certified mail within ten (10) days of the scheduled examination of just cause as to why he/she was unable to appear for the examination. For purposes of this rule, "just cause" shall be defined as an illness of the applicant supported by notarized letter from a physician, or an illness or death in the applicant's family. If the Board determines that there was "just cause" for failing to report to the examination, the applicant will be approved for the next scheduled examination and the work permit shall be valid until the results of the next scheduled examination are released. No person shall be issued a work permit for more than two examinations.~~

~~(3) Any person who fails an examination or fails to report to an examination, except as provided in Section (2), may reapply for an examination by submitting a new application and fee, and may qualify for a work permit. However, no person shall be granted a work permit for more than two examinations.~~

(1) An applicant for the master barber or barber instructor's examination shall receive notice of eligibility sent by the Board or the Board's designated agent, stating the date, time and place of examination. If the applicant fails the examination or fails to report to

the examination upon notice, such person may qualify for examination again by submitting another application and examination fee.

(2) An applicant may be excused from examination in an emergency situation. An emergency situation is defined as illness or death in applicant's family. Only written excuses, with proof of emergency, will be considered. Any applicant receiving a notice of examination, who fails to report to the examination or submit a written excuse to the Board or the Board's designated agent, within 10 days after date of examination, will be required to pay another examination fee before being permitted to take the examination.

AUTHORITY: O.C.G.A. §§ 43-7-9, 43-7-11, and 43-7-13

70-6-.02 Applicants for Teacher's License. Reserved.

In the event an applicant does not report to the examination when first notified or fails the examination, the applicant's application will be closed until submission of another application and examination fee.

(1) An applicant approved for the Instructor's examination and otherwise deemed qualified, will be excused in an emergency situation, from taking that examination only one time without payment of additional examination fee. In the event an applicant does not report to examination when first notified, after having been excused one time, the applicant's application will be closed until submission of another examination fee. An emergency situation is defined as illness or death in applicant's family.

(2) Only written excuses, with proof of emergency for failing to report to the Instructor's examination, will be accepted by the Board. Any applicant receiving a notice of Instructor's examination who fails to report to the examination or submit a written excuse to the Board, or the Board's designated agent, within 10 days after date of examination, will be required to pay another examination fee before being permitted to take the examination.

70-6-.03 Examination and License Fees. Amended.

(1) Barber Examination and License Fees shall be established by the Board periodically as set forth on a fee schedule. The fee schedule is available from the Board office and at the Board's website. Fees may be reviewed and changed at the discretion of the Board.

(2) The board may designate an agent or agents for the purpose of administering

examinations to applicants for licensure in accordance with the authority and powers granted to the board by statute. The designated agent may perform tasks pertaining to the examination of applicants including, but not limited to, receiving applications for examination, scheduling examinations, notifying applicants, and conducting examinations. All such tasks shall be identified in writing and performed only with the written approval of the board.

(3) The board, through its designated agent, will provide reasonable accommodations to a qualified applicant with a disability in accordance with the Americans with Disabilities Act. The request for such an accommodation must be in writing and received by the designated agent of the board by the application deadline accompanied with appropriate documentation as indicated in the Request for Disability Accommodation Guidelines.

(4) The applicant taking the examination shall be required to pass the practical and written examination with a minimum scale score of 70% on each section. Failure to achieve a passing score requires the applicant to retake the section failed.

(5) The examination will be in English. No foreign language translators will be allowed or furnished.

AUTHORITY: O.C.G.A. §§ 43-1-2, 43-1-7, 43-7-9, and 43-7-18

70-6-.04 License Renewal Requirements and Fees. Amended.

(1) Biennial fees of renewal of license shall be established by the Board periodically as set forth on a fee schedule. The fee schedule is available from the Board office and at the Board's website. Fees may be reviewed and changed at the discretion of the Board. The Board may assess a late renewal fee that is greater than or in addition to any other renewal fee if a license is renewed within ~~six (6)~~ two (2) months following the license expiration date.

(2) Renewal notices are only sent as ~~an accommodation~~ a courtesy. The responsibility for license renewal, on or before the expiration date, remains with the license holder.

(3) Failure to renew license within ~~six (6)~~ two (2) months following expiration of the license shall have the same effect as a revocation of license, which shall require the licensee to apply to the Board for reinstatement, pay a reinstatement fee and meet such other conditions as the Board may deem necessary.

AUTHORITY: O.C.G.A. §§ 43-7-9, 43-7-18 to 43-7-20

A motion was made by, Winston Strickland seconded by Charles Manning and the Board voted unanimously to enter **Executive Session** in accordance with O.C.G.A. §43-1-2(k) and 43-1-9(h) to deliberate on applications and enforcement matters and to receive information on applications and information received during the Hearings. Voting in favor of the motion were David Jones, and Virgil Ergle.

At the conclusion of the EXECUTIVE SESSION, the Board declared an **Open Session** to vote on the matters discussed in Executive Session and to conduct other Board business.

Winston Strickland made a motion, David Jones seconded, and the Board voted unanimously to dismiss balance of citation for Wayne Heard Barber Shop, Cumming.

Charles Manning made a motion, Winston Strickland seconded, and the Board voted unanimously to rescind previous decision and to approve shop application of JIBS, College Park attaching a consent order with four years probation.

Charles Manning made a motion, Virgil Ergle seconded, and the Board voted unanimously to dismiss citation for It's Official Barbershop, Savannah flagging to prevent future reinstatement.

Winston Strickland made a motion, Charles Manning seconded, and the Board voted unanimously to dismiss citation for Prestige Barber Shop, Marietta flagging to prevent future reinstatement.

No further business was discussed and the meeting adjourned at 9:25 am.

The next Barber Board meeting will be Monday, October 26, 2009 at 9:00 AM at the Professional Licensing Boards office in Macon, Georgia.

David Jones, Chairperson

Date

The Georgia State Board of Barbers

Lisa Durden, Executive Director

Date

The Georgia State Board of Barbers